



Meeting Date and Time: Monday December 11, 2023; 5:00pm

Members Present: Stanley Szczurko, Jr., James LaMountain, Michael Mard

Also Present: Michael Coveney, Heather Isaacs, Lori Renzoni, Robert Lopez, Kristin Berger

Absent: Robert Bryngelson, Jr.

Mr. Szczurko called the meeting to order at 5:00pm.

ITEM 1: TREASURER'S REPORT (see attachments)

Treasurer Heather Isaacs reviewed the Water District's Water Billing income, Balance Sheet, and Profit & Loss reports through 11/30/23. No further questions/comments.

Mr. Szczurko made a motion to provide holiday bonuses for all District staff. Mr. LaMountain seconded the motion; all voted in favor. Motion grants \$2,000 to the Superintendent and (2) additional paid days off with a \$25 gift card to hourly staff.

Discussion regarding semi-annual stipend payments to commissioners. All Board members agreed that payment be made to Gary Flynn.

ITEM 2: SUPERINTENDENT'S REPORT (see attachments)

- 1.) Board approved release of last payment.
- 2.) No further questions/comments.
- 3.) No further questions/comments.
- 4.) No further questions/comments.
- 5.) No further questions/comments.
- 6.) No further questions/comments.

ITEM 3: NEW BUSINESS

Kristen Berger of Resilient Engineering presented the full Capital Efficiency Plan to the Board (20 year). Ms. Berger broke down the major components within the plan (attached) and outlined the most pressing needs of the Water District's infrastructure and made recommendations on achieving each goal based on current conditions and anticipated growth/changes. Full report is available at the District office.

ITEM 4: OLD BUSINESS

Discussion regarding open Board position. Mr. Coveney noted that he made invitations for qualified residents to attend a Board meeting with no interest. Mr. Mard indicated he will approach resident Paul Beshai, Jr. to see if he has any interest.

ITEM 5: APPROVAL OF MEETING MINUTES

Mr. Mard made a motion to accept the November 23, 2023 meeting minutes as presented; Mr. LaMountain seconded the motion; all voted in favor, motion carried.

ITEM 6: OTHER BUSINESS- No other business presented.

Mr. LaMountain made a motion to adjourn; Mr. Mard seconded the motion; all voted in favor. Mr. Szczurko adjourned the meeting at 6:40 PM. Next meeting scheduled for January 8, 2024 at 5:00pm.

Meeting Minutes of the West Boylston Water District

December 11, 2023

Members Present: Stanley Szczurko, Jr., Robert Bryngelson James LaMountain, Michael Mard

Date of Approval: _____ January 8, 2024 _____

| |
|--|
| |
| |
| |
| |
| |
| |